



**Extension**

UNIVERSITY OF WISCONSIN-MADISON

**Extension Education Committee Agenda  
Videoconference  
OR  
Jefferson County Courthouse  
311 S. Center Avenue, Room 205  
Jefferson, WI 53549**

**DATE:** Monday, July 13, 2020

**TIME:** 8:30 a.m.

**Committee Members:** Dan Herbst, John Kannard, Dwayne Morris, Mary Roberts, Lloyd Zastrow

1. Call to Order
2. Roll Call ( to establish a quorum)
3. Certification of Compliance with Open Meetings Law
4. Public Comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time.)
5. Approval of Agenda (for possible rearrangement)
6. Approval of University Extension Education Committee Minutes from May 11, 2020  
Note: No meeting was held in June 2020.
7. Communications
8. Review of 2020 Departmental Budget
9. Discussion of Monthly Educator Reports (see attached written reports) – LaVern Georgson (Ag), Kara Loyd (4-H), Steve Chmielewski (Community Educator), Lisa Krolow (FoodWise), Maddie Bucholtz (FoodWise), Michelle Scarpace (Natural Resources)
10. Discussion and Possible Decision on Dates/Times of Extension Education Committee meetings
11. Adjourn

Regularly scheduled meetings are held at the Extension, Jefferson County Office in Room 12 on the 2<sup>nd</sup> Monday of the month at 8:30 a.m. Next scheduled meetings: August 10, September 14.

Join Zoom Meeting: <https://zoom.us/j/93398795363>

Meeting ID: 933 9879 5363

One tap mobile  
+13126266799,,93398795363# US (Chicago)

Dial by your location  
+1 312 626 6799 US (Chicago)

A quorum of any Jefferson County Committee, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting. Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made. "Enriching people with knowledge, perspective, skills and aspirations." University of Wisconsin, U.S. Department of Agriculture & Wisconsin counties cooperating. UW-Extension provides equal opportunities in employment and programming including Title IX & ADA.

## **Extension Education Committee Minutes**

**Date of Meeting:** May 11, 2020

**Meeting called to order by:** Mr. Wehmeier, County Administrator at 8:35 a.m.

**Members Present via Videoconference:** Herbst, Morris, and Roberts.

**Members Present in Person:** Kannard and Zastrow

**County/Extension Staff Present:** Ben Wehmeier, County Administrator

**Extension Staff Present by Videoconference:** LaVern Georgson, Ag (phone); Kara Loyd, 4-H Coordinator; Steve Chmielewski, Community Educator; Lisa Krolow, FoodWise; Kim Buchholz, Administrative Specialist; Katelyn Broedlow, Administrative Assistant.

**Others Present via Videoconference:** Frankie Fuller and Anita Martin

**Certification of Open Meetings Law:** The agenda has been duly posted and the door is open. Videoconference link, including password were also posted.

**Public Comment:** None

**Roll Call (establish a quorum):** Quorum present.

**Approval of Agenda for Possible Rearrangement:** None.

### **Election of Officers**

- Chair: Wehmeier opened nominations for Chair. Kannard nominated Zastrow, seconded by Morris. No other nominations. Motion to close nominations and elect Zastrow by acclamation. Motion unanimously approved.
- Vice Chair: Zastrow opened nominations for vice chair. Motion by Roberts seconded by Morris, for Kannard to be elected as vice chair. Motion unanimously approved.
- Secretary: Zastrow opened nominations for secretary. Motion by Zastrow, seconded by Morris, to elect Roberts as secretary. Motion passed by unanimous ballot.

**Approval of March 9, 2020 Meeting Minutes:** (Note: there was no meeting held in April 2020 due to COVID-19.) Motion by Kannard, seconded by Roberts, to approve the March 9, 2020 meeting minutes. Motion approved.

**Communications:** None

**Welcome to Extension Education Committee:** Buchholz welcomed Mr. Morris to the committee. Members received a brochure as part of the meeting packet that provides an overview of Extension. Please feel free to reach out to any educator with questions on our programming, etc. either by phone or email.

**Discussion and Approval of “June is Dairy Month” Proclamation:** Motion by Kannard, seconded by Zastrow, to approve June is Dairy Month proclamation and move it on to the County Board tomorrow night. Motion approved.

**Review of 2020 Departmental Budget:** Buchholz stated that members should have received a copy of the current budget report in the packet. Everything looks good at this point. Wehmeier stated he will continue to work with Department Heads in upcoming months on any changes, etc. that may be necessary due to the current situation. Motion by Roberts, seconded by Morris, to approve the monthly budget report. Motion approved.

### **Discussion of Monthly Educator Reports: (Written reports attached.)**

- LaVern Georgson provided an oral report. (His written report was distributed electronically after the meeting.) Georgson provided an overview of the farm economy and the current struggles it is facing. Extension has been working hard to provide resources such as how to reduce milk production without hurting the cows, etc. for farmers during this difficult time. On a high note, planting is going well and many producers were able to get in their crops last week. Please refer to his attached report for more details.
- Kara Loyd provided an oral report from her written report. Loyd provided an overview of the Jefferson County 4-H Program: currently there are 645 youth members and 236 adult volunteers that are active in 28 community clubs throughout Jefferson County. The adult volunteers gave 12, 755 hours of volunteer service over the past

year. Youth can participate in 150 projects and Jefferson County offers 19 countywide projects such as lego, poultry, rabbits, cats, dogs, etc. Please refer to her attached report for more details.

- Steve Chmielewski provided an oral report from his written report. Please refer to his report for more details. Chmielewski has been working with the Jefferson County Food Pantry coalition as well as the local Healthy Communities Coalition. He continues his work with Whitewater small businesses and has submitted a grant to support their marketing efforts. Please refer to his attached report for more details.
- Lisa Krolow provided an oral report to the committee. Krolow provided a brief background on the FoodWise program. FoodWise is the education arm for SNAP programming which includes Foodshare and WIC. They are currently in budget time which has been taking up much of Lisa's time. Their program was approved to hire another educator in October 2020. The program continues to expand. Krolow commented that just prior to the shut downs from COVID-19 she had appointments scheduled at a couple local schools to showcase the program. Those appointments will be rescheduled. She did mention that since her last budget, two more schools have become eligible for the program; totally seven schools that now meet the criteria for FoodWise program. Their program is currently compiling an "Emergency Food Resource List" that will include information on local food pantries, school food program pick-up information, etc. This information will be shared on our local website and is available for others to utilize. They hope to have the information available by the end of this week.

**Next Scheduled Meetings:** June 8, July 13

**Adjourn** – Motion by Roberts, seconded by Morris, to adjourn at 9:37 a.m. Motion approved.

Minutes recorded by Kim Buchholz, Administrative Specialist



## Extension Education Committee Report

May 11, 2020

Kara Loyd – 4-H Program Educator

Below is what you can expect from me in the next month-

- Zoom Meetings
  - Much of my work in this whole experience has been creating, coordinating, and facilitating Zoom online meetings for our projects, 4-H clubs, and countywide committees so progress can still be made in the interim. This will continue to be true and definitely increase as there are more committees and groups who would like to meet.
- 4-H Speech Contest
  - At the end of the month, 4-H'ers will participate in an online Zoom version of the speech contest. I am looking forward to continuing this program and provide the experience for our youth.
- Reading Professional Development books
  - There are three books that I will be reading during this time to aid in my professional development. Books I still plan on reading include- *Opening Doors to Teamwork & Collaboration*, *Facilitating with Ease*, *Facilitator's Guide to Participatory Decision-Making*.
- Long-term planning
  - I will be using this time to plan and prepare for late summer and fall events like our Open House, volunteer trainings, New Family meeting, and other recruitment events. I will continue this work into the next month as our fall reality becomes clearer. I am putting a special emphasis on volunteer trainings for club and project leaders.
- Plan B Planning
  - Much of this work is already being done, but I will be spending significant time in the next month helping our clubs, groups, and committees think of "Plan B" as our world continues to shift. Much of our 4-H world happens in person. And while we have been able to move many things online, there are still parts of our program that we need to think creatively about to continue to offer.

Same as last month's report, much of the past month has been spent filled with answering emails, phone calls, planning online meetings, informing our program of changes, keeping volunteers on track with planning for the summer. Other activities I've been working on include-

- Zoom meeting coordination for committees
  - I have hosted 12 Zoom meetings in the last month for groups to meet including but not limited to our Small Animal Sale Committee, Meat Animal Project (MAP) Committee, MAP Carcass Education Night, Leader's Association Board of Directors, Junior Leaders, Dairy Committee, and 4-H Clubs. In addition, I have met with Fair Park Director, Amy Listle at least once a week to keep lines of communication open and for continued collaboration.
- Leader Trainings
  - I have hosted our annual leader training through the Zoom platform. This training is given every year for club and groups that submit charter paperwork to us (i.e. they have their own bank account and EIN number). The training this year focused on principles of 4-H, what Extension is, and time spent talking about risk management and insurance.

- I also hosted a Volunteer-In-Preparation Training for new volunteers. This training is a requirement for folks hoping to volunteer with our program. I intend to host a few more of these trainings in the coming months.
- Continued professional development opportunities-
  - I have finished reading the book *Crucial Conversations*, and I highly recommend this book to anyone who needs to have tough conversations (us all!). I am participating in a book club of sorts with some colleagues to practice principles from the book.
- Preparing a collaboration with WV 4-H
  - At the end of the month, I (along with a colleague in West Virginia) will be hosting a Zoom for 4-H'ers from Wisconsin and West Virginia to meet and learn from one another. There will be opportunities for youth to share things about their program and their project work.
- Released a May newsletter for 4-H families
  - Again, Katelyn put extensive work into reworking our monthly newsletter and collecting educational activities for our 4-H families to enjoy in this extended time at home. I am grateful for her work in putting the newsletter together. We are able to offer a lot of resources to our young people and families because of her effort.

**Steven Chmielewski**  
Community Development Educator  
University of Wisconsin-Madison, Division of Extension  
Waukesha & Jefferson County

**May 11, 2020**

**Nonprofit Sector:**

- Jefferson County Food Pantry coalition participated in survey on capacity pre-COVID-19. April 14th meeting cancelled, offer to co-host electronic declined. Survey results will be applied at a later time.
- Worked with small planning team through Fort Health Care to design an approach to strategic planning for their Healthy Communities Coalition
- Co-hosted online Zoom meeting with 12 Coalition Steering Committee members to clarify the need, anticipated outcomes and recruit participation in proposed format.
- Worked with Extension specialists to design a hybrid/online approach to strategic planning that focuses on the next 12 months for the coalition
- Initiated first session with 12 steering committee participants on 5/1; group plans to meet biweekly to determine how the Healthy Communities Coalition can best serve it's mission in the next year

**Private sector:**

- Developed and submitted grant proposal with recent survey data from Whitewater small businesses to support efforts to conduct a comprehensive community marketing project

Worked with Whitewater Small Business Retention and Expansion Team to review analysis of pre-COVID-19 survey data; identified programming opportunities for summer outreach

**UW Division of Extension, Jefferson County, Agriculture Report**  
**To the Jefferson County Extension Education Committee**  
By LaVern Georgson  
May 11, 2020

**Agriculture programming**

- Conversations and preliminary plans for Beef Twilight meeting and Emergency Responders Farm Training
- Learning to manage the volume of emails that are circulated and the information being shared.
- Contacted farmers that are known to be stressing and suffering under the current conditions.
- Attended by phone and email to individual education needs.
- Attended Zooms for information and understanding of resources.
- Maintained awareness of ag producers farm gate prices and market trends.
- Identified technology applications that can contribute during this situation.
- Reviewed UWEX resources available to be added to our website and began working to get links.
- Worked on supporting office functions.



## Extension Education Committee June/July Report

July 13, 2020

Kara Loyd – 4-H Program Educator

Much of the past two months have been spent filled with answering emails, phone calls, planning online meetings, informing our program of changes, keeping volunteers on track with planning for the summer/fall. Other activities I've been working on include-

- Zoom meetings
  - Extension provides many opportunities to engage and collaborate with colleagues weekly. Some of these meetings are general information sharing while others are brainstorming sessions to facilitate planning for the fall.
  - I have also hosted twelve Zoom meetings for various committees and 4-H clubs.
    - The Meat Animal Sale Committee cancelled their auction and instead worked to find 4-H'ers a spot at a processor and are gathering donations to be split between all the youth that completed the educational requirements for the year. Multiple meetings were held just for MAP to make plans for this year and sort details. MAP is also working to connect anyone who would like to buy an animal directly to the youth for that sale.
    - Small Animal Sale Committee also cancelled their auction. They are working to connect youth to buyers.
    - Dairy Committee is collecting videos to highlight what project members have been working on. They are hoping to highlight those videos at the Dairy Breakfast scheduled for late August.
    - 2 4-H clubs have been meeting successfully throughout this time. They have demonstrated creative ways to connect with each other.
  - While many groups naturally take a little break in July (usually for Fair and vacations) there are still groups who are meeting to stay connected and plan for the fall. I will continue to host those virtual meetings.
- Leader trainings
  - I co-hosted two Volunteer-In-Preparation Training for new volunteers. This training is a requirement for folks hoping to volunteer with our program.
  - I will be finishing up our Annual Leader Training soon with clubs that still need this requirement.
- Administrative work
  - Maintaining our website with accurate and helpful information to guide members through this time. This work will continue.
  - Some work on our Drive to organize files. As things start to settle down a little for our office, Kim, Katelyn, and I will be spending some time to really organize our files to work for us more efficiently.



- Statewide, we will be using a new enrollment system this fall. We've all been participating in trainings to prepare for that change. More work will continue on this over the next three months.
- Fall Planning
  - We still aren't 100% sure what the fall will allow for groups and clubs to meet. We know there will be some restrictions. So I have spent considerable time, particularly in the last two weeks, brainstorming ways to connect our young people with resources and opportunities virtually- but also safely in-person.
    - This includes planning for a "Awards-In-A-Box" mailing to youth who submit record books to be judged.
    - Also includes a Cloverbud (youngest members) "Camp-In-A-Box" mailing with crafts, STEM activities, and more. These boxed camp activities have worked really well in other counties.
    - Project meeting planning with project leaders- This most likely will be a mixture of in-person, virtual, and at home kits to work on projects.
    - Potentially a "countywide club experience" for youth that want a club experience but can't attend one in-person. I am hoping to have community leaders and other guests as speakers, a monthly community service project, and fun activities for youth to connect and grow.
  - I will continue planning for the fall and into the winter over the next month beyond the activities above. I need to make plans for our Officer Training Workshop, New Family Meeting, Club and Project Leader Trainings, and more.

## **UW Division of Extension, Jefferson County, Agriculture Report**

### **To the Jefferson County Extension Education Committee**

By LaVern Georgson

June and July 2020

July 13, 2020

### **Agriculture programming**

Conversations and preliminary plans for Beef Twilight meeting and Emergency Responders Farm Training. On hold pending new directives on face to face meetings with UW-Madison.

Working with farmers that are known to be stressing and suffering under the current conditions.

Connecting them with resources and mental health professionals.

Worked on State and Federal farm assistance opportunities with farmers.

Attended by phone and email to individual education needs.

Attended Zooms for information and understanding of resources.

Monitoring growing conditions and crop progress.

Maintained awareness of farm producers farm gate prices and market trends.

Providing support and guidance to the Master Gardeners.

Completed 90% of the first round of FTD scholarships and grant awards.

Worked on supporting office functions.

Responding to requests regarding site visits, delays and potential alternatives.

**Steven Chmielewski**  
Community Development Educator  
University of Wisconsin-Madison, Division of Extension  
Waukesha & Jefferson County

**July 13, 2020**

Nonprofit sector:

1. Completed a five session strategic planning program with the Healthy Communities Coalition (HCC) using Zoom online platform. An ad-hoc team of 9 participants represented 6 community coalitions.
2. Input was gathered from 39 coalition members identifying current and trends and challenges the community coalitions are facing. This info was used in the process to help develop and prioritize goals and strategies for the HCC July 2020-December 2021.
3. Through this process, the team drafted their first strategic plan that is now being reviewed. Final version will then be communicated with all community coalitions.
4. Full report and evaluation data to follow.

Private sector:

- Resumed program development with Whitewater businesses and organizations
- Early analysis of small business survey showed a need for community marketing. With support from City, economic development groups and 6 businesses, a grant proposal was submitted in March to USDA Rural Business Development. This grant proposal was successfully awarded \$48,000. Project will begin September/October, 2020.



**Extension**  
UNIVERSITY OF WISCONSIN-MADISON

**Lisa Krolow**

FoodWise Coordinator

**Maddie Bucholtz**

FoodWise Educator

University of Wisconsin-Madison, Division of Extension  
Walworth & Jefferson County

**July 13, 2020**

FoodWise is contacting established partners to finalize Partner agreements for FY 20/21.

We are working with the state team to convert curricula to a virtual format in order to accommodate the needs of as many partners as possible.

Both Maddie and I have been participating on multiple workgroups since April.

FoodWise has also been participating in cross state conversations with Illinois, Nebraska and Iowa to share ideas about how other states are developing their programs in this new education atmosphere.

**Michelle Scarpace**  
**Natural Resource Educator**  
**Report Activity from April-June, 2020**

Over this past quarter, I have been working on the following projects:

- Dodge County Alliance for Healthy Soil & Water
  - Finalized strategic priorities
  - Formed committees—programs, financial, and marketing. Currently serving on marketing committee
  - Facilitated virtual monthly meetings and board meetings
- Jefferson County Farmer-led Group
  - Unfortunately, haven't been able to meet because of COVID
  - Rock Lake Improvement Assoc. has been a great partner and their board voted to approve \$1,000 toward start up cost of a farmer group
  - Future events—unsure. We discussed doing a video series to introduce members and practices they are implementing.
- Farmer-to-Farmer Webinars: Partnering with DATCP and Discovery Farms to host webinars for farmer-led groups to connect and learn from each other. I obtained funding from the Natural Resources Institute to conduct evaluation on webinars and create a 'lessons learned' document from these webinars.
  - March attendance: 75
  - April attendance: 150
  - May attendance: 70
  - June attendance: 75
- DATCP Producer-led Regional Team
  - Producer-led program launched a regional collaborator network around the state so that DATCP can stay better informed on what groups are doing, and better inform groups on DATCP updates/changes/policies. I am the contact for the Southeast region.
  - Working on providing resources for groups at a regional level. Example—Grant writing workshop this fall
- Virtual Facilitation training
  - I have taken many trainings on facilitating virtual meetings, and now I am paying for it!
  - Facilitated the following conferences/meetings:
    - WI Lake Convention
    - WI Land+Water County Conservation Meeting
    - DATCP/DNR Partnership Meetings
    - Dodge County Alliance board and membership meetings
    - Producer-led Workshop
    - More to come...
  - From experience—virtual events take much more planning time than in person events

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Jefferson County  
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FROM 2020 01 TO 2020 06

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
100 General Fund	APPROP	ADJSTMTS	BUDGET	ACTUALS	ENCUMBRANCES	BUDGET	USED
<hr/>							
13301 UW Extension							
13301 411100 General Property Taxes	-257,548	.00	-257,548.00	-128,773.98		-128,774.02	50.0%
13301 451002 Private Party Photocopy	0	.00	.00	-16.10		16.10	.0%
13301 451100 Misc. Billed	-3,000	.00	-3,000.00	-41.00		-2,959.00	1.4%
13301 457020 Publication Sales	-100	.00	-100.00	-38.45		-61.55	38.5%
13301 457027 4-H Annual Fees	-11,000	.00	-11,000.00	-5,875.00		-5,125.00	53.4%
13301 471100 State Billed	0	.00	.00	.00		.00	.0%
13301 471120 State Billed-Misc	0	.00	.00	.00		.00	.0%
13301 471130 State Billed-Other	-2,608	.00	-2,608.00	.00		-2,608.00	.0%
13301 485200 Donations Restricted	0	.00	.00	.00		.00	.0%
13301 511210 Wages-Regular	86,866	.00	86,865.90	39,678.05		47,187.85	45.7%
13301 511210 22101 Wages-Regular	0	.00	.00	964.86		-964.86	.0%
13301 511220 Wages-Overtime	0	.00	.00	.00		.00	.0%
13301 511240 Wages-Temporary	6,915	.00	6,915.46	.00		6,915.46	.0%
13301 511310 Wages-Sick Leave	0	.00	.00	.00		.00	.0%
13301 511320 Wages-Vacation Pay	0	.00	.00	.00		.00	.0%
13301 511330 Wages-Longevity Pay	309	.00	308.75	.00		308.75	.0%
13301 511340 Wages-Holiday Pay	0	.00	.00	.00		.00	.0%
13301 511350 Wages-Miscellaneous(Com	0	.00	.00	.00		.00	.0%
13301 511380 Wages-Bereavement	0	.00	.00	.00		.00	.0%
13301 512141 Social Security	7,029	.00	7,029.40	2,949.98		4,079.42	42.0%
13301 512141 22101 Social Security	0	.00	.00	72.46		-72.46	.0%
13301 512142 Retirement (Employer)	5,884	.00	5,884.31	2,678.19		3,206.12	45.5%
13301 512142 22101 Retirement (Emplo	0	.00	.00	65.13		-65.13	.0%
13301 512144 Health Insurance	15,427	.00	15,427.24	7,124.10		8,303.14	46.2%
13301 512144 22101 Health Insurance	0	.00	.00	130.57		-130.57	.0%
13301 512145 Life Insurance	18	.00	18.48	8.83		9.65	47.8%
13301 512145 22101 Life Insurance	0	.00	.00	.45		-.45	.0%
13301 512147 Education & Training	0	.00	.00	.00		.00	.0%
13301 512150 FSA Contribution	2,000	.00	2,000.00	.00		2,000.00	.0%
13301 512151 HSA Contribution	0	.00	.00	2,000.00		-2,000.00	.0%
13301 512152 Limited FSA Contributio	0	.00	.00	.00		.00	.0%
13301 512153 HRA Contribution	0	.00	.00	.00		.00	.0%
13301 512173 Dental Insurance	2,208	.00	2,208.00	968.63		1,239.37	43.9%
13301 512173 22101 Dental Insurance	0	.00	.00	3.93		-3.93	.0%
13301 521258 Computer Maintenance	500	.00	500.00	.00		500.00	.0%
13301 529299 Purchase Care & Service	99,000	.00	99,000.00	49,575.00		49,425.00	50.1%
13301 531243 Furniture & Furnishings	0	.00	.00	.00		.00	.0%
13301 531298 United Parcel Service	50	.00	50.00	21.69		28.31	43.4%

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FROM 2020 01 TO 2020 06

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	ACTUALS	ENCUMBRANCES	AVAILABLE	PCT
100 General Fund	APPROP	ADJSTMTS	BUDGET			BUDGET	USED
13301 531303 Computer Equipmt & Soft	0	.00	.00	113.68		-113.68	.0%
13301 531311 Postage & Box Rent	2,608	.00	2,608.00	13.90		2,594.10	.5%
13301 531312 Office Supplies	2,000	.00	2,000.00	112.57		1,887.43	5.6%
13301 531313 Printing & Duplicating	0	.00	.00	.00		.00	.0%
13301 531314 Small Items Of Equipmen	500	.00	500.00	.00		500.00	.0%
13301 531322 Subscriptions	100	.00	100.00	99.75		.25	99.8%
13301 531324 Membership Dues	500	.00	500.00	165.00		335.00	33.0%
13301 531325 4H & Extension Bulletin	0	.00	.00	.00		.00	.0%
13301 531326 Advertising	700	.00	700.00	.00		700.00	.0%
13301 531348 Educational Supplies	2,500	.00	2,500.00	577.35		1,922.65	23.1%
13301 532325 Registration	1,000	.00	1,000.00	124.00		876.00	12.4%
13301 532332 Mileage	5,400	.00	5,400.00	336.38		5,063.62	6.2%
13301 532335 Meals	500	.00	500.00	.00		500.00	.0%
13301 532336 Lodging	1,000	.00	1,000.00	.00		1,000.00	.0%
13301 532339 Other Travel & Tolls	25	.00	25.00	.00		25.00	.0%
13301 533225 Telephone & Fax	1,500	.00	1,500.00	947.69		552.31	63.2%
13301 533236 Wireless Internet	0	.00	.00	51.15		-51.15	.0%
13301 535242 Maintain Machinery & Eq	2,900	.00	2,900.00	402.78		2,497.22	13.9%
13301 536535 Activity Center Rental	4,000	.00	4,000.00	.00		4,000.00	.0%
13301 571004 IP Telephony Allocation	1,398	.00	1,398.00	699.00		699.00	50.0%
13301 571005 Duplicating Allocation	12	.00	12.00	6.00		6.00	50.0%
13301 571007 MIS Direct Charges	0	.00	.00	.00		.00	.0%
13301 571009 MIS PC Group Allocation	19,024	.00	19,024.00	9,511.98		9,512.02	50.0%
13301 571010 MIS Systems Grp Alloc(I	1,672	.00	1,672.00	835.98		836.02	50.0%
13301 591519 Other Insurance	709	.00	709.46	413.35		296.11	58.3%
13301 594813 Capital Office Equip	0	10,000.00	10,000.00	9,845.00		155.00	98.5%
13301 594819 Capital Other Equipment	0	.00	.00	.00		.00	.0%
13301 594950 Operating Reserve	1,680	-1,390.00	290.00	.00		290.00	.0%
13301 699700 Resv Applied Operating	-1,680	1,390.00	-290.00	.00		-290.00	.0%
13301 699999 Budgetary Fund Balance	0	-10,000.00	-10,000.00	.00		-10,000.00	.0%
TOTAL General Fund	0	.00	.00	-4,247.10		4,247.10	.0%
TOTAL REVENUES	-275,936	-8,610.00	-284,546.00	-134,744.53		-149,801.47	
TOTAL EXPENSES	275,936	8,610.00	284,546.00	130,497.43		154,048.57	

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Jefferson County  
FLEXIBLE PERIOD REPORT

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FROM 2020 01 TO 2020 06

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
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GRAND TOTAL	0	.00	.00	-4,247.10		4,247.10	.0%
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07/08/2020  
 15:38:08

Jefferson County  
 FLEXIBLE PERIOD REPORT

PAGE 4  
 glflxrpt

REPORT OPTIONS

	Field #	Total	Page Break
Sequence 1	1	Y	Y
Sequence 2	9	N	N
Sequence 3	0	N	N
Sequence 4	0	N	N

Report title:

FLEXIBLE PERIOD REPORT

Includes accounts exceeding 0% of budget.  
 Print Full or Short description: F  
 Print full GL account: N  
 Sort by full GL account: N  
 Print Revenues-Version headings: N  
 Print revenue as credit: Y  
 Print revenue budgets as zero: N

From Yr/Per: 2020/ 1  
 To Yr/Per: 2020/ 6  
 Budget Year: 2020  
 Print totals only: N  
 Format type: 2  
 Double space: N  
 Suppress zero bal accts: N  
 Amounts/totals exceed 999 million dollars: N  
 Roll projects to object: N  
 Print journal detail: N  
 From Yr/Per: 2020/ 1  
 To Yr/Per: 2020/ 6  
 Include budget entries: Y  
 Incl encumb/liq entries: N  
 Sort by JE # or PO #: J  
 Detail format option: 1  
 Multiyear view: D